

2024 MagNut News for the Week – 9<sup>th</sup> Edition – October 29<sup>th</sup>

Hello Troop MagNut Chairs,

Order taking for the Fall Product Program has come to a close, and we want to thank you for taking on these responsibilities. The next couple of weeks will be a time to prepare for delivery of product for the MagNut program. Here is your MagNut News for the Week – your e-newsletter for updates, reminders, and information during the 2024 Fall Product Program.

**1. Troop Delivery Tickets:** you can now print your Girl Scouts' delivery tickets from your M2OS dashboard. Here is a video to show how to pull the tickets: [https://youtu.be/gUz\\_NKChnLs](https://youtu.be/gUz_NKChnLs). If you need council to print the delivery tickets for your troop, email [customercare@nmgirlscouts.org](mailto:customercare@nmgirlscouts.org) by Friday, November 1<sup>st</sup> to ensure the tickets are received by the delivery week.

**2. Encourage Girl Scouts and families to inform their customers of expected product delivery.** Please encourage families to let customers, especially those who ordered online, that they can expect candy and nut items around the middle of November.

**3. Candy and Nut Pick-Up/Delivery:** For those in an Albuquerque, Rio Rancho, Valencia County, East Mountain, and Santa Fe Service Units, your Service Unit MagNut Chair will be contacting you by the beginning of November 11<sup>th</sup> about picking up your troop's candy and nut products. Please be on the lookout for communication from them about pick-up times. We're still waiting to confirm delivery dates but anticipate delivery the week of November 11<sup>th</sup>. For those troops in the regional areas expecting candy and nut products from direct shipping, keep an eye on your email for further communications. We expect product to begin shipping as the end of next week.

**4. Receipt sheets and Money Envelopes:** Don't forget you can pick-up receipt sheets and money envelopes from the council office or your local volunteer. We recommend printing delivery tickets from M2OS when families pick up product and receipt sheets to collect money from your Girl Scouts. You can [print receipt sheets from the website](#) or from the file attached to this email. We also have carbon sheets available. Speak with your Service Unit chair or the Council for carbon receipt sheets.

**5. Only Parents on Product Permission Forms Sign for Product:** Don't forget only the parent that completed the Product Permission Form should be picking up product. The parent listed on the Google Product Permission Form list is the one that completed the form. If someone else needs to pick up the Girl Scout's order, they can still submit a form. The form doesn't need to be approved before the caregiver can sign for the product, just be sure to confirm they have received a confirmation email from Google. **Make sure to get a signature for all product picked-up.** This makes the parent financially responsible for all the product received. Please count and double count with families as well.

**6. Girl Scouts can send a personalized email through their M2OS Dashboard:** Girl Scouts can use the “Supporter Thank You” tool to send a personalized message to their customers. Families will need to set up this feature to use it. Please share this helpful video: [https://youtu.be/6wRiT\\_1GYoA](https://youtu.be/6wRiT_1GYoA)

If you have any questions or need assistance with product pick-up and distribution or rewards selections, please reach out to your Service Unit MagNut Chair or the Council office. We are more than happy to walk you through the process. Thank you in advance for all the time and energy you will be giving to the Girl Scouts in your troop in the coming days.

Sincerely,  
GSNMT Product Program Team  
Katie and Clarissa  
(505) 343-1040

## Fall Product Program Receipt

Thank you for supporting **Girl Scouts of New Mexico Trails Council!**

Parent/Leader: \_\_\_\_\_ Date: \_\_\_\_\_

Troop #: \_\_\_\_\_ SU #: \_\_\_\_\_ Participant Name: \_\_\_\_\_

Qty	Product	Qty	Product
	Silver Swirling Snow Tin with Peppermint Bark Rounds \$16		Pecan Caramel Supremes \$9
	Make New Friends Tin with Milk Chocolate Mint Trefoils \$16		Cranberry Trail Mix \$8
	Praline Pecans \$12		Peanut Butter Elephants \$8
	Chocolate Covered Almonds \$11		Dulce Daisies \$8
	Whole Cashews \$11		Honey Jalapeno Peanuts \$8
	English Butter Toffee \$10		Fruit Slices \$7
	Chocolate Covered Raisins \$10		Spicy Cajun Mix \$7
	Dark Chocolate Sea Salt Caramels \$9		Care to Share \$7
	Mini Gummi Butterflies \$9		

Total # of Units: \_\_\_\_\_ Total Amount Due: \_\_\_\_\_ Due By: \_\_\_\_\_

Total \$ Paid: \_\_\_\_\_ Cash: \_\_\_\_\_ Check: \_\_\_\_\_

Products received and payment responsibility accepted by:

Received By (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

Received From (Signature): \_\_\_\_\_ Date: \_\_\_\_\_

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