2023 MagNut News for the Week – 12th Edition – November 21st

Hello Troop MagNut Chair,

Happy Thanksgiving! We hope you will have some restful time with your family and friends this week. Here is your MagNut News for the Week – your e-newsletter for updates, reminders, and information during the 2023 Fall Product Program.

**1. Outstanding Balance Reports** are due Sunday, December 3rd. If you have a family who does not provide payment by that date, please complete the form, even if they promise to pay before the ACH withdrawal or deposit or at the next troop meeting. We can run a second payment and remove the family from the list of outstanding balances but once the deadline has passed, we cannot take any more forms. We just want to make sure your troop is financially covered in case those families do not pay. You can complete the form online with this link: <u>2023 Outstanding Balance Report</u>. If you submit a form, you also need to email the delivery tickets signed by the caregiver along with any receipts for money turned in. Please email those items to <u>customercare@nmgirlscouts.org</u>.

**2. ACH Emails:** ACH amounts were emailed last week. They were emailed to Troop MagNut Chairs. Please check your email, and if you don't see an email please check your SPAM/junk folder. If any corrections need to be made, please contact the Product Program team at <u>customercare@nmgirlscouts.org</u> by Sunday, December 3rd.

**3. ACH Withdrawals & Deposits** are scheduled for Friday, December 8<sup>th</sup>. If your troop is having any difficulty with making the ACH withdrawal amounts, please contact the Product Program team at <u>customercare@nnmgirlscouts.org</u> by Sunday, December 3rd. Please make sure all funds are deposited by Tuesday, December 5th to ensure they are available for withdrawal on Friday. The withdrawal can hit as soon as midnight on Friday, December 8<sup>th</sup> so please do not plan on depositing money on Thursday.

**4. Rewards:** We are expecting Fall Product Program Rewards in the middle of December. At this time, we have confirmed with the vendor that rewards will be shipped in December but no exact date or week. We have not heard of any delays at this time. We will keep Troop Chairs and Service Unit Chairs informed if we get any additional information. We will email St. James Tearoom reward earners on Friday, December 8<sup>th</sup> and will include Troop Chairs in the email.

**5. Care to Share:** Don't forget each troop can receive the product from their Service Unit MagNut Chair in December and donate it to the Hometown Hero Organization your troop has selected. If you haven't submitted your troop's <u>2023 Care to Share Donation</u> Information form, please complete by Sunday, December 3<sup>rd</sup>. This will ensure you get your product.

**6. Extra Products:** There is extra product available for purchase. We have a very, very limited amounts of candy and nut products. If you are interested in purchasing, please

email Clarissa at <u>cyatsattie@nmgirlscouts.org</u> by Friday, November 24th. Request will be filled by first come first serve.

**7. Virtual Office Hours:** Virtual Office Hours have been cancelled this week due to the holiday. There will be no Virtual Office Hours on Wednesday, November 22<sup>nd</sup>. The next Virtual Office Hours will be Monday, November 27<sup>th</sup> from 6:30-8:30.

If you have any questions, please reach out to your Service Unit MagNut Chair or the council office. During this week of gratitude, we hope that you know we are grateful for all the time and energy our volunteers give to Girl Scouts of New Mexico Trails. The Girl Scout Product Program is only successful because of volunteers like you. May you and yours have a happy and safe Thanksgiving holiday weekend.

Sincerely,

GSNMT Product Program Team Katie and Clarissa (505) 343-1040