

2023 MagNut News for the Week – 3rd Edition – September 19th

Hello Troop MagNut Chairs,

Happy Tuesday! Friday is the start of the Fall Product Program. Thank you for all the support you have provided to your troop so far. This your MagNut News for the Week – your e-newsletter for updates, reminders, and information during the 2023 Fall Product Program. Here's the top 5 pieces of information you need for the week.

1. Girl Scouts to be uploaded into M2OS on Thursday. We will do another upload of Girl Scouts into M2OS on Thursday, September 21st in the morning. The Google sheets are being updated daily, so please feel free to check those as well to see who has submitted a product permission form. The lists are current as of 9/19 at 11:30 AM. We will do uploads every other day starting Saturday, September 23rd.

2. Don't forget to log into the M2 Operating System (M2OS). On Thursday, please check to make sure your Girl Scouts that have turned in product permission forms by September 17th are listed in M2OS. Please make sure the correct Girl Scouts are listed in your troop. If there is a Girl Scout that should not be in your troop, please email customer care@nmgirlscouts.org and we will make sure they get into the right troop.

3. Parent/Guardian Email Blast. On Thursday, set up your Parent/Guardian Email Blast in M2OS. These emails will begin hitting parents' inboxes throughout the day on Friday, September 22nd. If troop chairs do not set this up, families will not get emails to set up their online accounts until Saturday. You may have new girls added into the system since your first login so please double check. A video with precise instructions will be available on the MagNut Central website in the coming days.

4. Families Needing Help Setting-Up Their Site. I have attached an instruction flyer that you can share with families to help them set up their websites. We will also have a video available on the MagNut Central website soon. Families who have not received emails to set up their website by Monday should reach out to M2 customer care before contacting the council office. M2 customer care can be reached by email at questions@gsnutsandmags.com or by phone at (800) 372-8520. They also have a [website for frequently asked questions](#).

5. Virtual Office Hours. You have the option to attend virtual office hours to get your questions answered or if you need additional assistance during the program. These sessions are not required but available when you need it. **Please note that we have changed the day of office hours since the training:** these Zoom sessions are on Mondays from 6:30 pm to 8:30 pm and Wednesdays from 11:30 am to 1:30 pm. We will have one more MagNut Q&A Session on Wednesday, September 20th from 6:30 pm to 8:30 pm. All sessions can be joined with the information below:

Topic: MagNut Virtual Office Hours

Join Zoom Meeting

<https://zoom.us/j/96770504805>

Meeting ID: 967 7050 4805

Passcode: MagNut23

If you have any questions, please reach out to your Service Unit MagNut Chair or the council at customercare@nmgirlscouts.org. If you need contact information for your Service Unit MagNut chair, please reach out. We thank you for supporting the Fall Product Program.

Sincerely,

GSNMT Product Program Team

Katie and Clarissa

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